



# LAKIREDDY BALI REDDY COLLEGE OF ENGINEERING (AUTONOMOUS)

Accredited by NAAC with 'A' Grade, ISO 9001:2015 Certified Institution

Approved by AICTE, New Delhi and Affiliated to JNTUK, Kakinada

L.B.Reddy Nagar, Mylavaram-521230, Krishna Dist, Andhra Pradesh, India

## Master of Business Administration

### Report on One Week skill development Workshop on Advanced Excel & Tally Prime in Association with ISTE

<b>Event Name</b>	<b>One Week skill development Workshop on Advanced Excel &amp; Tally Prime in Association with ISTE</b>
<b>Event type/Name</b>	<b>Skill Development Activity</b>
<b>Date/duration</b>	09-10-2023 to 14-10-2023 09:00 AM to 5:00 PM
<b>Resource person/Organiser</b>	Mr. M. Sarath Kumar, CEO, Internstump. Mrs. A. V. Ravali Rao, Subject matter Expert. Mr. Sk. Sadik, Jr. Subject matter Expert.
<b>Name of Convener</b>	Dr. Adishesha Reddy, Professor & HoD
<b>Target audience</b>	127
<b>Total No. of participants</b>	120
<b>Objective of the event</b>	To improve the technical skills of the students which ever required in the present market.
<b>Description about the event:</b>	<p>Department initiated to develop the students in technical aspects, for that arranged ONE WEEK SKILL DEVELOPMENT WORKSHOP on Tally Prime &amp; Advanced Excel in association with ISTE.</p> <p>Mr. Sarath Kumar Trained the students how to Be Functioning Advanced Excel and how to operate Tally prime and its application in real time business practices also covered following themes</p> <p>GST and Advanced Excel (Tally Prime i.e., Latest Version of Tally) along with G.S.T. (incl. CGST and SGST)</p> <ul style="list-style-type: none"><li>• Recording and Reporting the Financial Transactions in the Tally</li><li>• Ledgers and Vouching in the Tally</li><li>• Stock item creation (Including Product and Service)</li><li>• Practice on Sales Voucher, Purchase Vouchers (By</li></ul>

applying the CGST and SGST)

- Practice on Journal Voucher, Payment Voucher, Receipt Voucher, Debit Note and Credit Note Vouchers in Tally

- Generation of Financial Reports in Tally

- Shortcut Keys and Functionalities in the Tally Prime

- Management of Information Systems reporting by using the Excel

At the end of the training an Assessment test was conducted by the trainers and distributed prizes and appreciation certificates to the outperformed students. Also distributed participated certificates to all the participants. Felicitated the trainer with the memento

Workshop Poster



**Dr. A. Adishesha Reddy Professor & HoD, Addressing the students**



**Mr. M. Sarath Kumar CEO-Internstump Addressing the students**





**Mrs. A. V. Ravali, Trainer addressing the students.**



## Skill Development Workshop : C2C Programme

### One Week Skill Development Workshop on TallyPrime & EXCEL

MBA 2nd Year : Lakireddy Bali Reddy College of Engineering, Mylavaram







*Handwritten signature of Dr. A. Adishesha Reddy*

**Dr. A. Adishesha Reddy**

**Prof. & HOD, MBA Dept.**